



## Policy Reference C06 Careers & Provider Access Policy

Every school within Cumbria Futures Federation aims to provide a safe and hardworking environment where every child can be successful, whatever their abilities.

### Our Values

- Courage and Compassion
- Inclusion and Equality
- Respect and Courtesy
- Optimism and Perseverance
- Forgiveness and Tolerance
- Ambition and Achievement

Version No	Author/Owner	Date Written	Note of amendments made
01-2018	JR	August 2018	New policy created from model policy plus elements from Beacon Hill and Solway's existing policies
01-2019	JR	Jan 2019	Updated with named CIAG contacts
2022-01	JR	Aug 2022	Updated with named CIAG contacts
2023-01	HB/AY/JR	Sept 2023	Updated with additional meaningful encounter information.

# 1. Introduction

This policy statement sets out the Federation’s arrangements for managing the access of providers to students at the Federation for the purposes of giving them information about the provider’s education or training offer. This complies with the Federation’s legal obligations under Section 42B of the Education act 1997.

# 2. Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer about approved technical education and apprenticeships.
- To understand how to make applications for technical courses.

**For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the ‘first key phase’ (year 8 to year 9) and two encounters for students during the ‘second key phase’ (year 10 to year 11).**

Provider encounters are scheduled during the main school hours and the provider will be given a sufficient and reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeship that the provider offers
- Explain what career routes those options could lead to. Provide aspirational career routes to enable students to push their potential
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer question from pupils and ensure they have the required tools and fundamentals going forward.

# 3. Management of provider access requests

## Procedure

A provider wishing to request access should contact our CIAEG Coordinator in each school,  
Solway Community School: Hayley Bracken, Telephone: 016973 31234; or email [office@solway.cumbria.sch.uk](mailto:office@solway.cumbria.sch.uk) or [Hayley.bracken@solway.cumbria.sch.uk](mailto:Hayley.bracken@solway.cumbria.sch.uk)  
Beacon Hill Community School: Hayley Bracken, Telephone 016973 20509 or email [beaconhill@beaconhill.cumbria.sch.uk](mailto:beaconhill@beaconhill.cumbria.sch.uk) or [hbracken@beaconhill.cumbria.sch.uk](mailto:hbracken@beaconhill.cumbria.sch.uk) or [ayoung@beaconhill.cumbria.sch.uk](mailto:ayoung@beaconhill.cumbria.sch.uk)

## Opportunities for access

A number of events, integrated into each school’s careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents:

Year Group	Opportunities
8 & 9 encounters	<ul style="list-style-type: none"><li>• Careers assemblies every half term looking into different industries</li><li>• National careers week activities</li><li>• World of Work day (WoW) (Year 9 only)</li><li>• Careers in the NHS interactive theatre presentation (year 8 only)</li><li>• WELL project interviews through Inspira (year 9 only)</li><li>• Supply chain workshops- broad introduction into the concept of a supply chain using local examples (year 8 only)</li><li>• Work with John Crouch- developing a menu for different events-</li></ul>

	looking into the catering industry (year 9 only) <ul style="list-style-type: none"> <li>• Cavendish Nuclear- Investigating all aspects of Engineering (year 9 only)</li> <li>• Year 9 National Rivers Trust- Looking at the effect of dams (year 9 only)</li> </ul>
10 & 11 encounters	<ul style="list-style-type: none"> <li>• Careers assemblies every half term looking into different industries</li> <li>• Lakes College workshops with interview and application support (year 11 only)</li> <li>• CV preparation and work experience workshops through Inspira (year 10 only)</li> <li>• Centre for leadership and performance- Elements and Projx- work experience opportunity (year 10 only)</li> <li>• Oxford University talk (year 11 only)</li> <li>• Year 11 1:1 careers guidance talk</li> <li>• Year 11 mock interviews</li> <li>• Year 10 work experience</li> <li>• Year 11 and 10 careers fair</li> <li>• Year 11 tour of colleges</li> <li>• Year 11 tour of sixth forms</li> </ul>

Please speak to our CIAG Coordinator to identify the most suitable opportunity for you. Once an opportunity has been identified and confirmed, the CIAG Coordinator, or a member of their team, will then brief the person(s) visiting school, about any necessary safeguarding procedures, prior to the visit.

### Meaningful provider encounters:

An encounter is defined as one meeting/session between students and one provider. We are very committed to providing to providing meaningful encounters to all pupils. Offering our students as many meaningful opportunities is pivotal to their destinations going forward.

### Previous providers:

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Lakes College
- Sellafield LTD
- Gen II
- Inspira
- Navy
- Army
- Energy Coast UTC
- Forth Engineering

For further information about our careers programme and the encounters available to students can be found at [Careers – Solway Community School](#) or [Careers – Beacon Hill Community School](#)

### Destinations of our pupils over the federation:

Last year our year 11 pupils moved to a range of different providers in the local area after school:

- 17% went to Sixth Form
- 57% went to College/ Further Education
- 14% went to complete an Apprenticeship
- 10% went to Full-time training or Employment with training

## 4. Premises and facilities

The school will make the main hall, classrooms or other suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available Audio Visual (AV) and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with CIAG Coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school office who will ensure that the literature is available to students.

1 In this section this means a qualification approved under section A2DA of the Apprenticeships, Skills, Children and Learning Act 2009. See page 10 of the Careers guidance and access for education and training providers document, January 2018.